## Web/booking page STR - T&C's

Terms and Conditions when booking the Sefton Treatment Room.

- The AACP Sefton Treatment Room (STR) was built to offer AACP Members and other registered medical practitioners in the Peterborough area, the opportunity to hold private practice without the commitment of large fixed practice overheads.
- The practice room will be open for bookings from 9.00-12.00h and 13.00-16.00h on weekdays for single and multiple hours.
- Fees payable will be as published on the STR booking page at the time of booking.
- Bookings can only be made online and will only be a confirmed booking after payment of the relevant fee.
- Bookings can be amended or moved up to one day before the booking date, but any fees paid are non-refundable.
- Time slot bookings made are to be respected strictly to ensure proper and timely availability for another user of the room. The room is to be vacated at least 10 minutes before the slot finishing time to allow for the subsequent STR user's arrival or cleaning.
- The relationship between the practitioner and the AACP is exclusively one of the use of practice space.
  - The AACP cannot be held responsible in any way for the relationship between the practitioner and their patient or any consequences thereof.
- In booking the STR the practitioner is confirming that they hold appropriate
  professional registration and indemnity insurance and that they will fully indemnify
  AACP from and against any claims, losses, costs or liability claimed against or
  incurred by AACP as a result of the use of the STR and treatment by the practitioner
  of their patient(s).
- The practitioner will be on time to meet their patient at STR and is responsible for signposting the patient to the correct address.
- On arrival *and* when leaving, the practitioner is required to check in with AACP office staff either in person or by phone.

- The user of the room will treat all the room and equipment at STR with care and in a professional manner. Any defects or breakages need to be reported at the end of a user's booked session.
- After practice, the practitioner will leave the room as they found it, neat and tidy, locked and cleared from personal possessions.
- If personal possessions are left behind (e.g. because of returning the next day) this is at the practitioner's own risk; the AACP do not accept any responsibility for any damage to or loss of such property.
- In the event that property belonging to the user is left in the room when the room is booked by and due to be used by another practitioner, AACP may remove the property in question without notice. All reasonable efforts will be made to make such removed property available for collection by the owner during normal AACP office hours, but no responsibility will be accepted by AACP for safe custody of such removed property.
- Where the above terms do not provide, the General AACP Terms and Conditions apply: https://www.aacp.org.uk/page/33/terms-and-conditions